

IT Department  
Inward / Dispatch  
Diary No.: 252  
Date: 24/12/2021

**INDRAPRASTHA POWER GENERATION CO. LTD**

&

**PRAGATI POWER CORPORATION LTD**

**(DISCIPLINARY CELL)**

**(RPH-OFFICE COMPLEX, RAJGHAT POWER HOUSE, NEW DELHI-02)**

No. Sr.Mgr.(HR)DC/APR/2021/ 83

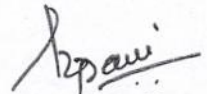
Dated:- 23/12/2021

**CIRCULAR**

**Subject: - Submit Annual Property Return for the year 2021**

All officers/employees working in category 'A', 'B', 'C', & 'D' posts in IPGCL/PPCL are hereby called upon to submit their annual property return giving full details as on 31 December, 2021, latest by 31.01.2022, failing which Vigilance clearance may be denied for such employees in view of the DoPT's guidelines issued vide OM dated 07/09/2011, 27/09/2011 & 14/02/2017.

All HODs/ Sectional Heads are kindly requested to bring the contents of this Circular to the notice of all concerned officers/employees. Accordingly, all officers/employees of IPGCL-PPCL shall send their scanned Annual Property Returns in pdf format with signature (specimen copy of the performa enclosed) at email id- [apripgclppcl@yahoo.com](mailto:apripgclppcl@yahoo.com) w.e.f 00.01 hrs of 01.01.2022 to 23.59 hrs of 31.01.2022 and submit hard copy of the same in the office of Sr. Manager (HR) DC/APR, Rajghat Power House office complex, 1<sup>st</sup> Floor, HR Building with the proper acknowledgment of Disciplinary Cell by 31.01.2022.

  
(R.N.Pani)

**General Manager(HR)**

**Copy to:-**

1. ES. to MD,
2. Sr. PS to Dir.(HR)/Dir.(Fin.)/Dir.(T)/CVO
3. Sr. P.S to ED (Vigilance)
4. Sr. P.S/PS/Sr. PA to GMs/Company Secy./AGMs
- ✓ 5. Sr. Manager (IT): with the request to upload the Circular along with format on the website of the Company for wider circulation.
6. All Notice Boards



**INDRAPRASTHA POWER GENERATION CO. LTD.**  
**&**  
**PRAGATI POWER CORPORATION LTD.**

Statement of Immovable Property as on \_\_\_\_\_ Ending Year. \_\_\_\_\_

S. No.	Description	Precise location (Name of Dist., Divn/ Taluk & Vill. in which the property is situated and also its distinctive number, etc.)	Area of land (in case of land and buildings)	Nature of land (in case of landed property)	Extent of interest	If not in own name, state in whose name held and his/her relationship, if any, to the Govt. servant	Date of acquisition
1.	2.	3.	4.	5.	6.	7.	8.
	How acquired (whether by purchase, mortgage, lease, inheritance, gift or otherwise) and name with details of person/persons from whom acquired (address & connection of the Govt. servant, if any, with the person/persons concerned)	Value of the property	Source of finance	Particulars of sanction of prescribed authority, if any	Total Annual income of the property	Remarks	
	9.	10.	11.	12.	13.	14.	

Dated:- \_\_\_\_\_

Signature \_\_\_\_\_, Name (in Block letters) \_\_\_\_\_

Father's Name \_\_\_\_\_ Designation \_\_\_\_\_

E.No. \_\_\_\_\_, Deptt. \_\_\_\_\_, Mob.No. \_\_\_\_\_