

INDRAPRASTHA POWER GENERATION COMPANY LIMITED &
PRAGATI POWER CORPORATION LIMITED
(HR DEPARTMENT)

(Regd. Office: Himadri, Rajghat Power House Office Complex, New Delhi – 110 002)

Corporate Identity Number (CIN) – U40103DL2001SGC111530

Website: www.ipgcl-ppcl.gov.in

No.DM(HR)Policy/2019-20/29

Dated: 3rd January, 2020

OFFICE ORDER

The Board of Directors of IPGCL / PPCL vide Item No.97.4.2 and No.95.4.3 respectively in their meetings held on 13th December, 2019 have approved following modifications in the policy for travel by air on LTC / Official tour etc.:

- In supersession of the amendments made vide Office Order dated 31.10.2017, all the guidelines including purchase of ticket for air travel on official tour or LTC etc. issued by Govt. of India from time to time shall be applicable for the employees of the Company with immediate effect.
- Further, any future amendment(s) in the guidelines of LTC / official tour etc. issued by Govt. of India & Govt. of NCT of Delhi from time to time shall automatically be applicable for the employees of the Company.

Director (HR) of the Company is authorized to grant any relaxation in the LTC / official tour claim, if deemed fit.

This issues with the approval of Competent Authority.


(Anil Taneja)
Dy. Manager (HR)
Policy

Copy for information to:

1. ES to MD
2. Sr. PS to Director (HR) / Director (Tech.) / Director (Finance)
3. Sr. PS to GM(HR)
4. Sr. Manager (IT) : For uploading in the Company's website [Revised LTC Policy]
5. Notice Board


Pradeep Chander